

**STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD**

Strategic Planning Subcommittee Meeting

Friday, July 9th, 2021 - 2:00 p.m.

**Teleconference Only
1-669-900-6833
Meeting ID: 831 1174 3903**

MINUTES OF MEETING

Present: Nancy Olsen (Chair), Bill Stanley, Ann Silver, Jenny Casselman, Mechelle Merrill, Larry Fagerhaug, John Thurman

Absent: Jaime Cruz, Ryan Cordia, Aaron West, Craig Von Collenburg

Also, present: Andres Feijoo

1. CALL TO ORDER - OPENING REMARKS

Chair Olsen called the meeting to order and welcomed participants.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Fagerhaug, **Andres Feijoo** took roll call and confirmed the presence of a quorum.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Andres Feijoo affirmed that the agenda and notice of the Governor's Workforce Development Board (GWDB) meeting on July 9, 2021 was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. FIRST PUBLIC COMMENT(S) NOTICE

Chair Olsen read the notice into the record as follows: "Members of the public are invited to comment at this time; however, no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action."

Chair Olsen invited comments. There were none

5. *FOR POSSIBLE ACTION - Approval of GWDB Executive Committee's March 9, 2021 meeting minutes

Chair Olsen called for comments/changes to March 9, 2021 draft minutes of the Executive Committee. There were no changes.

It was moved by Ann Silver and seconded by Jenny Casselman to approve March 9, 2021 minutes of the Strategic Planning Subcommittee Meeting as presented. Motion carried.

6. DISCUSSION/INFORMATION ONLY – Timeline of WIOA State Plan Revisions

Chair Olsen – stated the timeline for the WIOA State Plan Revisions should be discussed at this time. It was discovered that the State Plan can go for public comment prior to full board approval. The public comment period which is 60 days will start sometime in November – with board approval by January or early February. This mission date is still unknown but is expected to be for some time in March or early April of next year. The exact date has not been provided at this time.

The work groups are currently meeting and will continue to work through this month. The core group will start to meet in later July or early August after the work groups are completed. The question being asked is – Does the Subcommittee agree to reconvene to review the work that the core group has done prior to the state plan going to public comment and for full board approval?

Marilyn Kirkpatrick stated she believes this will be the right thing for the subcommittee to do.

Bill Stanley agreed with this statement and stated that bringing an already reviewed document to the full board will be helpful.

Chair Olsen advised the subcommittee that the core group will be editing the document prior to submitting to the Full Board.

Larry Fagerhaug stated he agrees with this process as well.

Chair Olsen proposed to schedule a meeting prior to the public comment period. Once that date is determined for the public comment period, the subcommittee’s meeting to review the document can be scheduled.

7. DISCUSSION/INFORMATIONAL ONLY - Progress of Work Groups and Process After Work Groups

Chair Olsen – advised the subcommittee that there are two current work groups. The first is the “Customer Flow and Common Processes Work Group” and the second is the “Data and Accountability Work Group” both of which are meeting on a weekly basis. They are working hard to analyze the current strategic objectives in the state plan to find areas which may require revision. David Schmitt created a spreadsheet to track the discussions, and feedback for both work groups to use. The group is also focusing on measurement of progress, they want to be able to determine how much progress is made after implementation of the strategies.

The spreadsheet the work groups are currently using will be used as a method of collecting feedback, and suggested changes to the state plan. Then the core group will draft the actual language in the state plan that will include the recommendations from the work groups. The work groups are made up of representatives from all of the core titles, with the exception of title III.

Chair Olsen asked for comments/discussion. No comments were made.

8. DISCUSSION/INFORMATIONAL ONLY - Role and Make-Up of Core Group

Chair Olsen – The core group is made up of representatives from all of the titles, and DWSS. Including Kris Nelson from Title I. Jaime Cruz from Workforce Connections. Possibly Milt Stewart from Nevada works. Myself from Title II. Title III will also be represented by Kris Nelson and Jenny Casselman was invited to participate as well. Title IV will be represented by Mechelle Merrill. And finally TANF – DWSS will be represented by Eric Hennessey. This group will take the recommendations provided by the work groups and develop the content and strategies for the state plan.

Chair Olsen asked for comments/discussion. No comments were made.

12. PUBLIC COMMENTS NOTICE (SECOND)

Chair Olsen read the statement into the record: “Members of the public are invited to comment at this time; however no action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action.”

Chair Olsen invited comments. There were none.

13. ADJOURNMENT

The July 9th, 2021 meeting was adjourned.

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

<http://gov.nv.gov/OWINN/> and
Nevada's Public Notice website at <https://notice.nv.gov/>, as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN's Website at www.gov.nv.gov/OWINN, and may be requested from the Executive Director's Office at 555 E. Washington Ave, Las Vegas, Nevada or call (702) 486-8080.