

**STATE OF NEVADA
GOVERNOR'S WORKFORCE DEVELOPMENT BOARD**

STRATEGIC PLANNING SUBCOMMITTEE

Wednesday, December 6, 2023 - 2:00 p.m.

**Teleconference Only
1 669 900 6833
Meeting ID: 848 7351 4844
Passcode: 897542**

MINUTES OF MEETING

Present: Nancy Olsen (Chair), Edward Estipona (Vice Chair), Drazen Elez, Arianna Florence, Brett Miller, Councilman Black, Michael Yoder, Daniel McHatton, Gina Bongiovi, Milt Stewart

Absent: Tommy White, Assemblywoman Monroe-Moreno, Senator Lange, David Schmidt, Sherri Mantanona, Michael Bolognini, Robert Fink

Also present: Katie Gilbertson

1. CALL TO ORDER - OPENING REMARKS

Chair Nancy Olsen called the meeting to order and welcomed participants.

2. ROLL CALL - CONFIRMATION OF A QUORUM

Per direction from Chair Olsen, **Katie Gilbertson** took roll call and confirmed that quorum was **not met**.

3. VERIFICATION OF PUBLIC NOTICE POSTING

Katie Gilbertson affirmed that the agenda and notice of the Governor's Workforce Development Board (GWDB) meeting on December 6, 2023, was posted pursuant to Nevada's Open Meeting Law, NRS 241.020.

4. FIRST PUBLIC COMMENT(S) NOTICE

Chair Olsen read the notice into the record as follows: "Members of the public on remote technology are invited to provide comments at this time. No action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action."

Chair Olsen invited comments. There was none.

5. *FOR POSSIBLE ACTION - Approval of June 21, 2023 meeting minutes.

Chair Olsen called for a motion. **Drazen Elez** moved to approve. **Gina Bongiovi** seconded the motion.

6. *FOR POSSIBLE ACTION - Approval of September 20, 2023, meeting minutes

Chair Olsen called for a motion. **Gina Bongiovi** moved to approve. **Councilman Black** seconded the motion.

7. DISCUSSION/INFORMATIONAL ONLY– Subcommittee revisions update

Katie Gilbertson, GOWINN, provided remarks on revisions to subcommittee membership for the Governor's Workforce Development Board. The changes include capping subcommittees at 11 members to address quorum issues and making them more decision-making focused. Ms. Gilbertson said the bylaws will now allow up to eight board members and three non-board members on each subcommittee. Non-voting subcommittee members will also be allowed for those who wish to participate without voting responsibilities. She further noted the revisions will be presented at the upcoming full board meeting for approval.

Milt Stewart asked about special consideration for local boards.

Katie Gilbertson confirmed that representatives from Workforce Connections and Nevadaworks will be included among the non-board members. Ms. Gilbertson mentioned Vice Chair Evans said he is reviewing the subcommittee memberships before she sends out emails to individual members.

Drazen Elez asked if attendance records will be included in emails to members to inform their decision to remain on the subcommittees.

Katie Gilbertson said she could include that in her emails out to the members.

8. **DISCUSSION/INFORMATIONAL ONLY – Update on State Plan**

Chair Olsen provided updates on the state plan, mentioning that it had been sent to the Governor's office for review and would be open for public comment starting December 18th. Additionally, plans were outlined to develop a strategic plan based on the state plan's goals, strategies, and measures. Chair Olsen urged to identify stakeholders for input during the public comment period.

Vice Chair Estipona raised questions about feedback from the Governor, with responses indicating none received yet.

Milt Stewart asked for a refresher on the timeline for the state plan submission.

Nancy Olsen confirmed the timeline for public comment will be 30 days, followed by revisions before presentation to the full board in February and submission to the federal portal by March 4th.

Attendance was noted, and members who arrived late were asked to identify themselves. **Edward Estipona** and **Milt Stewart** marked themselves as present.

9. **SECOND PUBLIC COMMENT(S)**

Chair Olsen read the notice into the record as follows: "Members of the public on remote technology are invited to provide comments at this time. No action may be taken on any matters during public comment until the matter itself has been included on an agenda as an item for possible action."

There was none.

10. **ADJOURNMENT**

Notice of this meeting was posted on or before 9 a.m. on the third day prior to the meeting on the Internet at:

<https://gowinn.nv.gov/boards-commissions/gwdb/> and
[Nevada's Public Notice website at https://notice.nv.gov/](https://notice.nv.gov/), as required by NRS 232.2175.

Supporting public material provided to Committee members for this meeting is posted on OWINN's Website at <https://gowinn.nv.gov/boards-commissions/gwdb/> may be requested from the Executive Director's Office at 555 E. Washington Ave. Ste. 4900, Las Vegas, Nevada 89101; or call (702) 486-8080.